

School Nurse

Newton, MA 02459

Employment: Full-time

Pay: \$51,882 - \$72,725 depending on Certification Status

Department: Health & Human Services

Contact: Ruth Hoshino, RN, Director of School Health Services

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Job Description

The School Nurse is responsible for a comprehensive school health services program. Clinical expertise, management skills and an ability to work with students, families, and a range of disciplines within the school and community are required. Responsibilities include both mandated and non-mandated school health services.

Responsibilities

- Deliver care to students, staff and visitors based on the nursing process.
- Communicate health information to parents in a timely manner.
- Communicate health information to staff who have a “need-to-know”.
- Conduct vision, hearing, postural and BMI screening according to city policy and state regulations.
- Manage a Mediation Administration Program according to city policy and state regulations.
- Provide ongoing health counseling with students, parents and school personnel.
- Develop and implement individualized health care plans.
- Participate in IEP and 504 plan development.
- Provide case management services.
- Collaborate with students, families, school staff, community and other providers in providing student care.
- Collaborate with students, families, school staff and providers to manage students with concussions.
- Be alert to warning signs and symptoms of behavioral health issues including depression and suicidality and make referrals, participate in screening and follow established procedure.
- Confirm student eligibility for sports participation.
- Assist students and families to obtain health care insurance.
- Promote and assist in the control of communicable diseases.

- Review immunization status for all students to ensure compliance with MA DPH regulations.
- Report all suspected cases of child abuse and neglect.
- Plan and implement school health management protocols.
- Maintain a Substitute School Nurse Reference binder.
- Develop procedures for emergency management of injuries/illnesses.
- Conduct annual medical emergency response drill.
- Conduct annual staff training for allergy recognition, auto-injector epinephrine administration, standard precautions and infection control measures.
- Provide health education and serve as a resource to school staff for health instruction.
- Engage in research and evaluation of school health services to act as a change agent for school health programs and school nursing practice.
- Manage health supplies inventory and annual ordering.
- Maintain a professional and safe health room.
- Actively collaborate with others to build student and family capacity for self-management, self-advocacy and learning.
- Acts as a resource in promoting health careers.
- Serve on the school-based crisis team.
- Act as site leader for Public Access Automated Emergency Defibrillation (AED) Program.
- Serve on the school-based Wellness Committee.
- Collaborate with school staff to develop safety/evacuation plans for students with special health care or mobility needs.
- Maintain MA Board of Registration of Nursing and MA Department of Elementary and Secondary Education licensure.
- Maintain a daily record of all health room visits.
- Maintain cumulative health records for all students.
- Document each time care is planned or delivered to a student.
- Performs other related duties as assigned.

Qualifications

- Registered Nurse.
- Bachelor's Degree.
- Nursing experience in a school, community or pediatric setting.
- MA DESE licensure as a school nurse or license eligible.

Benefits

- Health insurance
- Dental insurance
- Tuition Reimbursement
- Flexible Spending Accounts

- 457 Deferred Compensation plans
- Metro Credit Union
- Verizon Wireless discount
- Employee Assistance Program
- Generous paid leave time benefits and paid holidays
- City Retirement (Mandatory)
- Weekly Direct Deposit
- Opportunity to serve the public and join a dynamic team of dedicated employees

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