

**Boston Public Schools**  
**Coverage School Nurse (ESSER Funded Position) (SY23-24) (00063550-SY2324)**

**JOB POSTING**

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**Job Details**

*Posting ID*

**00063550-SY2324**

*Title*

**Coverage School Nurse (ESSER Funded Position) (SY23-24)**

*Description*

**This vacancy is the result of temporary funding through the Elementary and Secondary School Emergency Relief Fund (ESSER). The duration of the funding means the position is temporary and may last for one, two, or three years. Hired candidates may be excessed or non-renewed from the position for the following school year.**

The Coverage Nurse provides coverage to schools when the school-based nurse is unavailable. The Coverage nurse provides skilled nursing care and management of the special needs of students as well as medication administration. The Nurse will also perform Immunization surveillance, routine health screenings, and emergency care for students and staff. If necessary, the nurse will refer students to their primary health care provider for evaluations. For students with complex medical needs, the school nurse may act as a liaison for the school, home, and outside medical facilities. As an education team member, the nurse interprets medical data and provides a health plan for student's individual education plans (I.E.P.). The school nurse promotes student wellness and assists in maintaining a healthy school environment.

**REPORTS TO:** Assistant Director Health Services and Headmasters/Principals when Deployed

**RESPONSIBILITIES:**

- Will be deployed by the Assistant Director of Health Services to schools on an as needed basis. May be required to cover more than one school during the course of a day.
- May be assigned to schools to offer additional support to school nurses who are present.
- Provides emergency medical care to students.
- Administers and/or supervises the administration of prescription medication to students.
- Counsels and/or educates students in small groups or as individuals concerning medical issues.
- Conducts formal and informal evaluations of medical conditions and develops accurate medical Summaries on students.
- Teaches mini-courses to small groups of students in Medical/Health areas relating to survival skills.
- Monitors and assesses compliance with immunization standards as per BPS and DPH regulations.
- Performs vision, hearing, scoliosis, dental, and other health-related screening as required by DPH or BPS school health services.
- Develops and maintains contacts with medical persons or facilities that might provide direct service or consultation.
- Participates in Service Team Meetings of students when medical input, interpretation, or consultation is needed.
- Establishes and maintains appropriate record keeping and reporting formats and procedures.
- Conducts formal workshops and/or informal training for staff as appropriate.
- Maintains adequate and updated health records.
- Serves as medical representative to evaluations and re-evaluations, obtains and interprets medical evaluation at these meetings.
- Performs other related duties as requested by the Assistant Director of Health Services.

**QUALIFICATIONS - REQUIRED:**

1. Bachelor of Science in Nursing
2. Massachusetts license as a Registered Nurse
3. MA State Dept. of Education School Nurse License.
4. CPR & First Aid Certification

5. Experience working with children and adolescents in public school/agency/human services setting
6. Current authorization to work in the United States - Candidates must have such authorization by their first day of employment

**QUALIFICATIONS - PREFERRED:**

1. Experience in: support services in a school setting; liaison and case management; high-risk, multi-problem children and adolescents.
2. BPS values linguistic diversity and believes that candidates who speak another language bring added value to the classroom, school, and district culture and diversity. BPS is particularly interested in candidates who are fluent in one of BPS' official languages: Spanish, Creole (Cape Verdean), Creole (Haitian), Chinese, Vietnamese, Portuguese, & Somali.

**Terms:** BTU, Group I

Please refer to [www.bostonpublicschools.org/ohc](http://www.bostonpublicschools.org/ohc) (under "Employee Benefits and Policies") for more information on salary and compensation. Salaries are listed by Unions and Grade/Step.

The start and end times of BPS schools vary, as do the lengths of the school day. Some BPS schools have a longer school day through the "Schedule A" Expanded Learning Time (ELT) agreement. To learn more about ELT at BPS and whether or not this school is a "Schedule A" ELT school, check here: <https://www.bostonpublicschools.org/Page/6571>. To see the bell schedule for every BPS school, go to: <https://www.bostonpublicschools.org/Page/7017>. Please note, these times may be subject to change prior to the start of the school year.

The Boston Public Schools, in accordance with its nondiscrimination policies, does not discriminate in its programs, facilities, or employment or educational opportunities on the basis of race, color, age, criminal record (inquiries only), disability, homelessness, sex/gender, gender identity, religion, national origin, ancestry, sexual orientation, genetics or military status, and does not tolerate any form of retaliation, or bias-based intimidation, threat or harassment that demeans individuals' dignity or interferes with their ability to learn or work.

<i>Shift Type</i>	<b>Central Office</b>	<i>Salary Range</i>	
<i>Salary Code</i>	<b>1.0 FTE</b>	<i>Job Category</i>	<b>Nurse (S20270)</b>
<i>External Job Application</i>	<b>Certified Teacher</b>	<i>Internal Job Application</i>	<b>Certified Teacher</b>
<i>Location</i>	<b>Central Office - Health Services</b>	<i>Posting Status</i>	<b>Active</b>
<i>Minimum Qualifications Screening</i>	<b>Bachelor's Degree</b>		

**Job Application Timeframes**

<i>Internal Start Date</i>	<i>General Start Date</i>	<b>03/01/2023</b>
<i>Internal End Date</i>	<i>General End Date</i>	<b>08/26/2023</b>

**Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>		

**Alternate Job Contact**

<i>Name</i>	<i>Title</i>
<i>Location</i>	<i>Phone</i>
<i>Email</i>	

**References**

<i>Automatically Send Reference Check</i>	<b>No</b>	<i>Reference Check Form</i>
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