

LEXINGTON HIGH SCHOOL/LEXINGTON PUBLIC SCHOOLS

Contact: Kari Grossman, HR Office Manager

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High School Enrollment: 2,260

Grades 9-12

Full-time position

Must apply online: <https://lps.tedk12.com/hire/ViewJob.aspx?JobID=623>

POSITION TITLE: 1.0 FTE School Nurse

Reports to: Director of School Health Services and the Building Principal

Terms of Employment: 184 day work year. Benefits and salary in accordance with the LEA Unit A collective bargaining agreement.

August 30, 2021 start date. [Unit A 21-22 Salary Range](#)

QUALIFICATIONS: Bachelor of Science in Nursing

- Current Massachusetts Registration in Nursing
- Department of Secondary and Elementary Education Certified
- School nursing experience preferred
- Certification in CPR through the American Heart Association or Red Cross
- Effective interpersonal relations with student, staff, and parents
- Experience working with children of all abilities preferred

RESPONSIBILITIES:

- Assess and evaluate students' health status
- Provide primary and emergency health care to students, staff and visitors
- Administer medication in accordance with school policies
- Provide consultation for staffing team meetings, core evaluations, and kindergarten screening
- Serve as a resource person in school health education programs for students, school personnel and parents
- Maintain cumulative health records on all students

- Coordinate screening of students for vision and hearing defects, including follow-up retests, appropriate referrals, and notification of parents
- Participate in scoliosis screening program for grades 5 through 9
- Confirm student eligibility for sports
- Prevent the spread of pediculosis through inspection, exclusion, and readmit procedures
- Chart and review heights and weights with follow-up as necessary
- Assist in the prevention and control of communicable diseases
- Participate in the modification of the school program to meet the needs of children with disabilities and medical conditions that require modifications in school
- Develop Individual Health Care Plans, Anaphylaxis Action Care Plans, Asthma Health Care Plans, and 504 plans
- Evaluate student eligibility for home/hospital tutoring programs under Chapter 766
- Implement student transportation as designated by the attending physician under Chapter 766
- Serve on the Child Protection Team and act as an advocate and consultant for children suspected of being abused or neglected
- Serve on building and system wide committees, such as Incident Management Team, as needed
- Maintain continuing education requirements for recertification by DESE and registration by the BORN.
- Maintain supplies, take inventory and order necessary equipment for health office
- Take part in the computerization of medical records, utilizing current software and hardware
- Maintain health room statistics as required for the school system and the Massachusetts Department of Public Health
- Promote a healthful and safe on-site environment for students and staff
- Knowledge and comfort level with using virtual communication systems like Zoom

Experience and commitment to working in a racially and culturally diverse teaching and learning community.

Applicants for employment are considered without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status.