



MetroWest Jewish Day School – School Nurse

MetroWest Jewish Day School is a Pre-K to Grade 8 community Jewish day school that celebrates pluralism and diversity. MWJDS fosters the personal growth of each child through a multi-faceted, individualized, and dynamic 21st century approach to learning. Our student community actively engages in the comprehensive exploration of both secular and Jewish curricula, weaving together ancient texts and modern perspectives. MWJDS inspires our students to excel in the world as knowledgeable and responsible members of the diverse Jewish community.

This is a one-year position for our nurse on leave. The School Nurse is charged with the comprehensive responsibility for all activities involving the health and safety of students and staff. Responsibilities include, but are not limited to the following:

Qualifications:

- Valid license to practice as a Registered Nurse in Massachusetts; possession of a Bachelors degree preferred.
- Experience in school, pediatric or public health nursing.
- Knowledge of school health programs, philosophy, and objectives.
- Knowledge of health and social needs of students and families.
- Qualifies and maintains certification as a school nurse in accordance with Massachusetts Department of Education certification requirements.
- A minimum of 3 years of experience in pediatrics, community health, or related field preferred
- Skillful use of technology including Microsoft Word and Excel
- A calm and joyful presence.

Job description:

- Conducts health needs assessment for each student enrolled in MetroWest Jewish Day School.
- Develops and maintains a school health record for each student enrolled in MetroWest Jewish Day School.
- Manage and organize student medical records using the school database.
- Develops a comprehensive nursing care plan for students with special health needs when appropriate.
- Prepares and submits all reports mandated by the Massachusetts Department of Public Health.
- Facilitates and supervises delegation/administration of medication during school hours, in compliance with Department of Public Health regulations.
- Provide emergency nursing management for injuries/illnesses.
- Develop and implement protocols for COVID-19 care of students and faculty.
- Create and implement an isolation space for students and faculty exhibiting COVID-19.
- Acts as a nurse educator for students, parents, and staff regarding health issues.
- Reviews immunization status of all students and facilitates compliance with Massachusetts immunization requirements for school aged children. Prepare immunization records for Department of Public Health and other pertinent agencies as required.
- Manage medical release forms for both prescription and over-the-counter medications.
- Notify families of communicable diseases of students who have been exposed; i.e. Chickenpox, strep throat, etc.
- Collects and maintains daily student incident forms, ensuring that all applicable parties have documented all pertinent details



- Implements annual vision, hearing, and postural screening for all students, consistent with mandated Massachusetts Department of Public Health screening programs for public schools.
- Reviews health insurance status of all students; provides information and referrals to MassHealth and Children's Medical Security Plan as needed.
- Creates and teaches age-appropriate health classes to Middle School students.
- Provide emergency first-aid kits for all field trips, if and when they may safely occur, include any prescribed medications for students while away from school including medications like inhalers and Epi-pens.
- Trains school personnel on First Aid, CPR, and the use of the AED. First Aid and CPR certified (Instructor certification preferred)
- Maintain the security of confidential information.

Contact: Robin Kaye, Director of Operations, MetroWest Jewish Day School

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