

School Nurse

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City of Newton

Posted **June 16, 2019**

Employment Type **Full-time, Non-exempt**

Compensation **\$43,909 - \$57,944 (depending on certification)**

Company **City of Newton**

Location [1000 Commonwealth Ave,
HR Dept., Room 210
Newton, MA 02459
US](#)

COMPANY DESCRIPTION

Settled in 1630, Newton, Massachusetts is a vibrant community comprised of 13 distinctive villages. Located just outside of Boston, Newton is well respected for the quality of education, community life, exceptional homes, and beautiful open spaces. Newton has frequently been voted as one of the 10 best communities to live in.

We place high value on diversity and on ensuring that City employees are representative of the multi-cultural community we serve, so we encourage you to continue with this applicant friendly, online job application!

The City of Newton is an Equal Opportunity Employer that recruits and hires qualified candidates without regard to race, religion, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, disability, or veteran status.

We recognize and respect the amount of time you are about to invest by applying to this open position. If you complete this job application, you will be kept informed via email status updates (and text messages, if you opt in) throughout the evaluation process.

By continuing with this job application, you will be asked to answer job-specific questions. Please note that the questions contained in this job posting are our sole intellectual property.

Upon receipt of your responses, we will evaluate your submission. If selected for a personal interview, you will receive an email/text with scheduling instructions.

Thank You,
The Hiring Manager

JOB DESCRIPTION

The School Nurse is responsible for a comprehensive school health services program. Clinical expertise, management skills and an ability to work with students, families, and a range of disciplines within the school and community are required. Responsibilities include both mandated and non-mandated school health services.

RESPONSIBILITIES

- Deliver care to students, staff and visitors based on the nursing process.
- Communicate health information to parents in a timely manner.
- Communicate health information to staff who have a “need-to-know”.
- Conduct vision, hearing, postural and BMI screening according to city policy and state regulations.
- Manage a Mediation Administration Program according to city policy and state regulations.
- Provide ongoing health counseling with students, parents and school personnel.
- Develop and implement individualized health care plans.
- Participate in IEP and 504 plan development.
- Provide case management services.
- Collaborate with students, families, school staff, community and other providers in providing student care.
- Collaborate with students, families, school staff and providers to manage students with concussions.
- Be alert to warning signs and symptoms of behavioral health issues including depression and suicidality and make referrals, participate in screening and follow established procedure.
- Confirm student eligibility for sports participation.
- Assist students and families to obtain health care insurance.
- Promote and assist in the control of communicable diseases.
- Review immunization status for all students to ensure compliance with MA DPH regulations.
- Report all suspected cases of child abuse and neglect.
- Collaborate with school staff to develop safety/evacuation plan for students with special health care or mobility needs.
- Maintain MA Board of Registration of Nursing and MA Department of Elementary and Secondary Education licensure.
- Maintain a daily record of all health room visits.
- Maintain cumulative health records for all students.
- Document each time care is planned or delivered to a student.
- Performs other duties as assigned.

QUALIFICATIONS

- Registered Nurse.
- Bachelor's Degree.
- Nursing experience in a school, community or pediatric setting.
- MA DESE licensure as a school nurse or license eligible.

BENEFITS

- City Retirement (Mandatory)
- Deferred 457 Plans (Optional)
- Dental Insurance
- Flexible Spending Accounts
- Health Insurance
- Metro Credit Union
- Tuition Reimbursement

individuals interested in this position must submit a completed application, cover letter and resume through <https://cityofnewton.hyrell.com>